

Swami Keshvanand Institute of Technology Management & Gramothan, (An Autonomous Institute Affiliated to Rajasthan Technical University, Kota) Ramnagaria, Jagatpura, Jaipur-302017

SKIT/EX/NOTICE/2025/805

Date: 20.03.2025

## Guidelines for Degree Distribution Ceremony

The institution is glad to invite all the students who have graduated in the year 2024 to attend the Degree Distribution Ceremony on March 25, 2025 at 03:15PM. The guidelines for participation in the ceremony are as follows:

- The student will need to confirm their eligibility by looking up their names on the list accessible through the web link: : <u>14<sup>th</sup> Convocation Students List</u>
- Students must submit the Google form (<u>For B.Tech</u>, <u>For MBA & M. Tech</u>) on or before 22.03.2025 for the confirmation to attend the Degree Distribution Ceremony, the same is available on Institute website (<u>https://www.skit.ac.in/examination-cell.html</u>).
- Students must report at the registration desk in front of Sir M. Visvesvaraya Block, SKIT Jaipur during 12.30PM to 02.00PM. Please note that students arriving after reporting time will not be allowed to get their degree at the ceremony.
- The student will have to wear formal dress (Female candidates should wear Saree / Suit).
- 5. The degree recipient may bring one person (parents/spouse/close relative of degree recipient) to the degree distribution ceremony.
- 6. Children are not permitted during the ceremony.
- 7. The degree recipient must bring a valid photo ID with them for verification purposes.
- 8. Degrees may be issued to parents on production of valid photo ID of parents and candidate.

Dr. Ramesh Kumar Pachar Principal

**Copy to:** Director, Director (Acad.), Registrar, Dean, CoE(Autonomous) All HOD's, I/c B.Tech. 1<sup>st</sup> Year, OSA, OFA, Incharge- Examinations, Dy. Registrar, Hostel (Girls & Boys), ERP, All Notice Boards, All Concerned.